

Brokerage: Nation West

We are the team you want to be a part of. We are currently looking for exceptional people to add to our team. If you are passionate about delivering exceptional service, being a team player, and thrive in a fast-paced environment, you would be a fit for our team.

We offer:

- ✓ Top wages
- ✓ Incentives
- ✓ Paid training and courses

Position Summary

Part time: Front Line Client Care Specialist

Hours: Approximately 12-18 hours/week including Saturdays and Sundays

Location: Kenaston Common and Fort Richmond Locations

Responsibilities & Duties

- Provide front line customer service of Autopac and Driver Licensing
- Servicing clients with their travel insurance needs
- Providing assistance to our broker team
- Keep current insurance rules and workflow processes
- Actively participate in training initiatives

Requirements for Positions

- IWS Certified
- Minimum Level one
- Must be available to work evenings and weekends
- If you are not currently licensed as an insurance professional, a mandatory course is required to become licensed.

Additional Assets

- Strong customer service skills
- Strong analytical and organizational skills
- Excellent verbal and written communication skills

Interested candidates please forward your resume to hr@nationwest.ca with the subject line being **Job Posting. Website: www.nationwest.ca**